



Limousine
PLUS Inc.

PO Box 1191
Long Island City
New York 11101

718-472-2300
FAX: 718-472-2255

Dear Prospective Customer:

Thank you for your interest in Elite, the recognized leader of the Black Car ground transportation industry. Since establishment 1986, maintaining our superior service level has been supported by adapting the newest technologies. Of greatest importance is that in 2006 Elite became the 1st and still only fleet fully managed through **integrated GPS Vehicle Tracking with SmartCar®, our proprietary dispatch system**. This GPS integration ensures clients with both on time service and always accurate billing. And it allows us to provide you the Elite guarantee:

100% ON TIME PERFORMANCE OR YOU RIDE FOR FREE.*

* THE ELITE GUARANTEE: If an Elite Vehicle fails to be on scene with 5-minutes of the ETA, THE RIDE IS FREE. This became effective the day we turned on the GPS fleet-wide.

What Elite's new GPS dispatch technology means for the client:

- No long delays for cars during peak hours.
- Elimination of No Shows and Waiting Time Issues.
- No more lost cars.
- Increased passenger safety.
- **Voucher-less service** with fully priced trip receipts printed in car.
- Elimination of fare disputes.

Always the industry leader, Elite offers:

- **The newest fleet in New York with 510+ owner operated Lincoln Town Cars** providing prompt, courteous and safe transportation services to thousands of customers daily.
- *Worldwide access to Elite On-Line*, our proprietary Internet reservation system at <http://www.eliteny.com>. (1st in our industry).
- **100 % guaranteed billing accuracy with full money back guarantee.** (1st in our industry).
- *Worldwide* ground transportation service connections in every major domestic market and worldwide through **Limousine.com**.
- Automated special handling for your firm's Senior Management at no additional charge,
- Web billing provided with full GPS location and time footprints provided with every billed trip.
- In-house programming staff to facilitate the MIS requirements of any client.
- Stretch limousines, luxury vans, SUVs, and comfortable coach services available for your firm's special events through the New York division of **Limousine.com**.

To open an account, please complete and submit the following attached forms: 1) Transportation Services Agreement; 2) Credit Check Authorization; 3) Account Security Options; and 4) CarPass® Registration Form. For any questions, please call us.

Thank you for your consideration.

Sincerely,

Lisa Perez
Sales & Marketing
T/718-472-2300 ext 254
F/718-472-2255
Email: lperez@eliteny.com

Encl.

TRANSPORTATION SERVICES AGREEMENT (4)

Agreement made this ____ day of _____, 20____, by and between Elite Limousine Plus, Inc., a New York corporation with its principal place of business located at 32-72 Gale Avenue, Long Island City, New York 11101 ("Elite") and a corporation/partnership/business (The Customer)

_____ located/residing
at _____

Telephone Number (_____) _____ - _____, EIN # _____

The Customer hereby contracts with Elite upon the following terms and conditions:

1. The Customer grants permission to Elite to perform a credit check with reporting agencies in order to establish a basis for Elite to extend credit for services provided.
2. The Customer shall pay all charges, costs and expenses for all services as listed in the Elite Rate Book, which shall be provided to the Customer by Elite ("Book").
3. The Customer shall pay a \$4.00 processing charge per voucher.
4. Elite shall have the right to change the Book and any of the services, charges, costs, fees and expenses ("Changes") at any time upon one week notice to the Customer.
5. Elite will provide electronic billing based upon data captured in car by a Global Positioning Satellite (GPS) system integrated with Elite's computerized dispatch system. A printed trip record will be presented to the passenger at the end of the ride and reproduced on a billing statement and on Elite's secured website along with GPS snapshots at intervals of every 3 minutes during the trip. Both parties agree to accept the GPS record of the trip as the standard for resolving any billing disputes.
6. All billing disputes must be reported within 45 days from date of invoice.
7. Payment is to be received by Elite within thirty days of the receipt of the bill. Late payments are subject to interest charges added in the amount of two percent per month.
8. Elite shall have the right to suspend service to the Customer without notice if the Customer does not comply with any terms or conditions of this Agreement.
9. If Elite does not elect to pursue a remedy for one or more occasions this shall not be deemed to be a waiver of Elite's right to pursue the same remedy at some time in the future.
10. The Customer agrees and acknowledges that neither Elite nor the franchisee shall be liable in any way for any packages, parcels, suitcases, briefcase or item given to the driver or placed in the driver's car.
11. The Customer acknowledges that Elite has relied upon the statements of the Customer made in this Agreement in allowing the Customer to be serviced by Elite and for the credit terms contained herein. The Customer shall immediately inform Elite of any change in any of the information contained in this Agreement.
12. This contract shall be deemed to be a contract made under the laws of the State of New York and shall be construed and enforced and governed by the laws of said state.
13. If Customer is late in paying any bill and Elite retains legal counsel regarding any payment due by the Customer or the enforcement of any provision under this Agreement, the Customer hereby agrees to pay all legal fees (in the amount of the greater of 1/3 of the amount due or Elite's attorney's current hourly rate), costs, expenses and disbursements. This includes all actions taken prior to, during and subsequent to the initiation of legal proceedings. This also includes any case when legal counsel is retained but litigation is not initiated.
14. Both parties hereto agree that service upon them of any papers or notices for litigation or any other purposes by certified mail return receipt requested shall be deemed to be the same as if that person had been personally served in the City of New York on the date of mailing.
15. This contract expresses the entire understanding between the parties and all other understandings, conversations, and contracts are hereby merged herein. This contract may not be modified, except in writing, agreed to and signed by all the parties hereto.
16. The persons/entities guarantee that all information contained herein is completely true, accurate and not misleading and that the terms, conditions, covenants will be complied with by the corporation, its officers, directors, agents and employees in their entirety.

IN WITNESS WHEREOF, the undersigned parties have executed this contract as of the date above written.

ELITE LIMOUSINE PLUS INC. **CUSTOMER (Corporate capacity)**

By: _____ By: _____ (Title _____)



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Form B: CREDIT CHECK AUTHORIZATION: COMPLETE AND RETURN / CREDIT CARD INFO

By signing this form in the proper spaces below, you authorize Elite Limousine *Plus*, Inc. at its discretion to investigate your company's credit history as reported by Experian so that we can properly authorize credit to you.

What this means is:

- Contacting Experian reporting services for your credit history.
- Only in the event of no records being available, it may extend to contracting any or call creditors listed as references, banks, savings institutions, credit unions, stock brokers and all other financial institutions ("Banking Agencies") with whom you have a prior relationship. This authorization orders all such "Banking Agencies" who we elect to contact to release any and all information concerning your account to us.
- If your application is for what Elite terms a "personal account" settlement is required by credit card that you agree to supply to us.

Date: _____, _____

I, _____, a corporation / partnership / business / individual,
located / residing at _____

Account Contact: _____ **Email:** _____

Telephone Number (_____) _____ - _____ Fax Number (_____) _____ - _____

Billing Contact: _____ **Email:** _____

Telephone Number (_____) _____ - _____ Fax Number (_____) _____ - _____

For Corporate Applications: EIN # _____ Type of Business _____

For Credit Card Accounts Only (corporate or personal):

Credit Card Number _____ Card Type: () MC () Visa () Amex () DC

Credit Card Sec Code no. _____ Expiration Date _____

(Please fax over the front and back copy of the credit card along with your authorization to bill your account to this credit card. Please also provide the 4-digit security code found at the top of your cc number (Amex) or 3-digit security code found after the last four digits of your cc number (Visa / MC back side).

CUSTOMER (Corporate capacity)

CUSTOMER (Personal capacity)

By: _____

By: _____

(title)



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ACCOUNT OPTIONS

On the attached **ACCOUNT SECURITY FORM** please choose from one the following options the level of security that your account will require:

A - An Open Account:

1. Anyone calling our dispatch office with your correct Elite account number will be provided service.
2. **At the end of the trip, the passenger will be provided a fully priced trip receipt.**
3. You, as the client, accept responsibility for any and all charges to your account.
4. Elite is not responsible if an unauthorized individual charges a ride to your account.

B – A No Voucher/No Ride Account With Carpass® VIP Cards:

1. Upon entering the car, the passenger must provide to the driver either:
 - a) A preprinted voucher (previously supplied to your firm by Elite imprinted with your company name and correct account number). This will be kept by the driver with his/her trip records for 6 months; or,
 - b) A CarPass® VIP card to be swiped on a card reader by your driver. A valid CarPass® may be used when placing reservations to authorize third party travel for guests.
2. **At the end of the trip, the passenger will be provided a fully priced trip receipt.**
3. The driver will deny service unless presented a preprinted voucher or CarPass®. In that event, the passenger may provide a credit card to the driver. Credit card charges can be reversed

Please note that in exercising your choice of account options, **Elite recommends that you choose the No Voucher/No Ride Option.**

The CarPass® Advantage:

Elite now makes it easier to order *Elite* transportation services by introducing its newest e-z service products.

Elite's VIP card, **CarPass®**, offers you the convenience of immediate transportation access through time saving alternatives to order your car. Now in addition to 24/7 operator assisted service, Elite offers:

1. **SmartCall, Elite's Interactive Voice Response reservation system.** Follow a series of telephone prompts for ordering, changing or verifying the status of an order;
2. **Elite On-Line**, your direct internet connection when placing an order with Elite at www.eliteny.com; or worldwide airport ground connections (**Limousine.com**) with the convenience of direct billing to you Elite account.

Personalized CarPass® Numbers:

CarPass®'s are issued with a 10-digit unique randomly generated identification number. For convenience, **individuals may opt to substitute their home telephone, cellular or direct office number, including area code, as their CarPass® number.**



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Form C: ACCOUNT SECURITY OPTIONS: COMPLETE AND RETURN

Elite Account #: _____ (if not been assigned an account number, leave blank)

Company Name: _____

I am requesting the following security option be applied to this account:

_____ A - **An open account** I understand that Elite will provide service to any individual who has our account number. We agree to be fully responsible for any charges to the account. (Elite does not recommend this option).

_____ B - **A no voucher/no ride account with CarPass® VIP Cards** issued to the individuals I have listed below. The only charges billable to this account are through preprinted vouchers or CarPass® cards. A REGISTRATION/CHANGE FORM may be submitted for each individual.

_____ Do not issue any cards at this time.

Please note that any changes, additions, deletions to this list must be done in writing or by e-mail from the registered account manager (s).

Name of authorizing individual _____

Signature of authorizing individual _____

Date _____



CARPASS

ADDRESS REGISTRATION/CHANGE FORM

ACCOUNT NUMBER: _____

COMPANY NAME: _____

CARPASS No. :
[_ _ _]-[_ _ _]-[_ _ _ _]

For office use only.

BUS. TEL.: _____ EXT.: _____ E-MAIL: _____

CUSTOMER NAME: _____

Last

First

You can establish up to four (4) pre-defined pick-up and/or drop-off addresses.

Address 1. (Primary Address) [] Add [] Delete

No. Street
Town/City State Zip Code

Preferred P/U Point Alternate P/U Point

Alternate P/U Point Alternate P/U Point

BUS. TEL NO: _____ FAX NO: _____

SPECIAL INSTRUCTIONS:

Address 2. (Home Address) [] Add [] Delete

No. Street
Town/City State Zip Code

Preferred P/U Point Alternate P/U Point

Alternate P/U Point Alternate P/U Point

HOME TEL NO: _____ FAX NO: _____

If you would like your home telephone number to be your CAR PASS NUMBER, please check here : []

SPECIAL INSTRUCTIONS:



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ELITE AIRPORT POLICY

Elite Limousine Plus is pleased to offer four (4) airport pick-up options. Each provides different solutions to suit individual needs. *We recommend option A: arrange, arrival & call. Option A provides the best service while minimizing passenger costs.*

A **RECOMMENDED: OUTSIDE STANDBY**

*Arrange, arrive & call - outside, standby - Place standby reservation in advance. Car will not be dispatched until you have landed and have called **1-800-472-1123** from the arrival terminal. We will give you a car number, five minute or less ETA and direct you to designated pick up spot outside the terminal. No waiting time charges if you go directly to car.*

B **OUTSIDE, ON DEMAND**

*Be quick! I'm here - outside, on demand - No reservation necessary. As soon as you have landed, call us from the arrival terminal at **1-800-472-1123**. A car will be assigned with an ETA of 15 minutes or less and you will be directed to the designated terminal pick-up location. No waiting time charges if you go directly to waiting vehicle.*

C **OUTSIDE RESERVATION**

Car waiting, curbside - outside reservation - Place advance reservation and confirm outside terminal pick-up location. We will update arrival time and dispatch car to match. Upon landing, you may go directly to designated pick-up location without calling the dispatch office. We suggest confirming car # before leaving terminal. Waiting time is chargeable if flight is delayed beyond updated time posted by airline.

D **INSIDE RESERVATION**

*Driver waiting inside - inside reservation – Meet & Greet -Place advance reservation. We will confirm inside pick up and update arrival time with airline. A vehicle will be dispatched 30 minutes in advance of updated time to give driver sufficient time to park. He will be waiting at the **ground transportation counter** with *Elite* & passenger name sign. The \$24 surcharge excludes parking.*

Ancillary Pricing:

Based on the current Elite Rate Book:

Waiting Time \$44/1 st hour; \$48 for each additional hour	Grace Period (Min.) 5 minutes
	Rate (\$/Min.) \$0.80/min.
Additional Stops (Pooled Rider)	Rate (\$/Stop) \$8.00 minimum
Additional Stops (Single Passenger)	Rate (\$/Stop) \$8.00 minimum
Service Charge	\$4.00
Out of Town Pick-Up Surcharge	None
Reservation Charge	None
Cancellation Charge within 10 minutes after dispatch	None
Telephone Charge	\$1.50/min. tri-state area
Airport Pick-Up	\$24 Meet & Greet includes 1 st 30 minutes WT plus parking
Verified "No Show" Charge	\$24.00 minimum – includes 30 minutes WT
Tips	None Required

NYBCOIF 2% Surcharge:

On May 25, 1999 Governor Pataki signed into law Chapter 49 of the Laws of 1999 establishing the New York Black Car Operator's Injury Compensation Fund, Inc. (the "Fund")

This Law requires as of 10/01/99 all black car and limousine dispatch bases providing service in New York State to separately charge, collect and remit to the Fund a surcharge of 2% on the gross billings for services provided. Proceeds of the surcharge are administered by the Fund to secure the payments of workers compensation claims made by drivers who are injured while providing service in this industry.

Payment Terms:

Standard payment terms are net 30 days from receipt of invoice.